



8 August 2024

Dear Student

Thank you for your (re-)application for residence placement for 2025.

For your convenience, please find the links to the following important information on residence allocation:

[Residence Placement Policy](#)
[Guidelines for the implementation of the Policy](#)

Please familiarise yourself with the amendment of the calculation of your academic credits (previously known as residence HEMIS) for your mid-year evaluation in par 4.2.3 of the guidelines for students residing on the Stellenbosch campus.

A. MID-YEAR EVALUATION FOR RESIDENCE RE-ALLOCATION

As we are migrating to a new student information system, we will be basing the calculation of your credit score on the following sets of data:

- a. If you were enrolled for the first time in 2024, or graduated in 2023 and enrolled for a new programme in 2024, your credits passed in the first semester of 2024 as obtained from the new SUNStudent system will be considered in the mid-year evaluation for residence re-allocation.
- b. If you were enrolled in 2023, but did not graduate, your cumulative credit weight (based on total credits passed) up until 2023 as obtained from the legacy system will be considered together with your credits passed in the first semester of 2024 as obtained from the new SUNStudent system: **Cumulative credit weight of 2023 + June 2024 credit weight = credit score.**

The weight for mid-year evaluation for residence re-allocation will then be determined as follows:

- a. Table 1 shows the mid-year weights required for students to be placed in residence. For example, a student enrolled in their second year at SU needs a cumulative weight of 1.16 or more at the end of the first semester of 2024. Theoretically, a student could achieve a maximum credit weight of 1.5 by mid-year in their second enrolment year. According to the current requirements, a student needs to pass at least 1.16 of the possible 1.5 credits over the first 18 months.
- b. In the third historical year, the maximum weight a student can achieve by mid-year is 2.5. To achieve the current credit weight requirement of 2.0825, a student should have passed 2.0825 of the total 2.5 credits enrolled for at this stage.



Historic year	Theoretical max weight	Mainstream required weight	ECP required weight
1	0.5	0.3375	0.3375
2	1.5	1.16	0.8
3	2.5	2.0825	1.2325
4	3.5	2.7	1.8
5	4.5	3.6	2.7

Table 1: Credits based on mid-year assessment results to qualify for provisional re-allocation to a residence in the following year.

- c. For students who enrolled in 2023, but did not graduate in 2023, the June 2024 credit weight passed will be added to the cumulative weight from 2023. For students who enrolled for the first time in 2024 or graduated in 2023 and re-enrolled in 2024, only the performance of the first semester in 2024 will be considered. Please see example below.

Example

- **Student A** enrolled in 2023. This student will therefore be in their historical second year in 2024. The cumulative credits up to 2023, will be added to the credits achieved in the first semester of 2024. If the achieved cumulative credits after June 2024 are 1.25, Student A will be re-allocated to a residence in 2025, as the student did achieve the required 1.16 credits.
- **Student B** enrolled in 2021. This student will therefore be in their historical third year in 2024. The cumulative credits up to 2023, will be added to the credits achieved in the first semester of 2024. If the achieved cumulative credits after June 2024 is 2.65, Student B will not be re-allocated to a residence as the student did not achieve the required 2.70 credits.
- **Student C** graduated in 2023 and therefore only the credits achieved in the first semester of 2024 will be considered in the re-allocation decision. Student C achieved a 0.40 credit weight and will be re-allocated to a residence in 2025, as the student did achieve the required 0.45 credits.

Student	Cumulative Enrolled years in 2023	Graduate 2023?	Cumulative Enrolled years in 2024	Cumulative Credits Achieved Dec 2023	Credits Achieved June 2024	Cumulative Credits Achieved June 2024	Required weight
A	1	No	2	0.80	0.45	1.25	1.16
B	3	No	4	2.35	0.30	2.65	2.70
C	3	Yes	1	NA	0.40	0.40	0.3375

Table 2: Cumulative requirement for Mid-year residence re-allocation



B. FINAL ALLOCATION BASED ON DECEMBER RESULTS

- a. The credit calculation for final re-allocation to a residence will be in line with the calculation of academic progression of the institution. The requirements for residence re-allocation and for academic re-admission will, however, differ. As soon as the new calculation is confirmed, it will be communicated to you.
- b. Should you lose your residence placement in June but manage to achieve the required credits in December you could register on the waiting list for all registered students that will open mid-January of the new academic year.
- c. In accordance with the policy stipulations, preference will be given to students who receive bursaries based on financial need as well as students who have completed their first year in the previous academic year. Places will be allocated based on availability.

We intend to inform you of the outcome of your (re-)application to residence on or before **Friday 30 August 2024**.

Please keep in mind that accommodation is not included in your academic offer. You are responsible for securing your own accommodation, at your own cost, before you arrive on campus for registration/attendance of lectures in 2025. Visit www.maties.com for more information on [residences](#) and [private accredited accommodation](#).

If you need more information, please contact our Client Services at info@sun.ac.za or 021 808 9111.

Warm regards

Student Accommodation Office