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### **BOOKKEEPING OF ENTITIES FALLING OUTSIDE SU**

**Policy number:** 004A/06/04

**Scope:** The policy provides the financial guidelines that are applicable when SU does the bookkeeping of an entity that falls outside SU.

**Policy:**

Any entity for which the University is to take care of the bookkeeping has to sign a mandatory agreement in this regard. The mandatory agreement will regulate the privacy between the parties.

**Contact division:**

Finance